

Greetings!

_____ (Bride First Last) and

_____ (Groom First Last)

wish to be married in the Chapel of the Incarnate Word in San Antonio, TX, on

_____ (Date & Time of Wedding)

The Chapel requests a letter from you, the presider and/or preparer of the couple, indicating the following (as applies to your role). Please include the names of both the bride and groom in your letter.

Preparation of the Couple for the Sacrament of Matrimony:

- That you understand it is your responsibility to ensure that marriage preparation occurs, and all necessary paperwork is completed.
- That you attest that both parties are free to marry in the Catholic Church.

Presiding The Sacrament of Matrimony:

- That you will commit to witnessing this marriage.
- If you are from outside the Archdiocese of San Antonio, prior to making this commitment, you will have the Bishop of your diocese send a letter directly to the Archbishop of San Antonio, indicating that you are a priest in good-standing in your diocese. (The office of the Archbishop of San Antonio will notify both you, and the Chapel of the Incarnate Word of his response to the request.)
- That you will request delegation of authority from
Fr. Jorge Campos-Covarrubias
St. Peter Prince of Apostles Church
111 Barilla Place, San Antonio, TX 78209

Your letter can be mailed or emailed to the Chapel. Below is the information to send in your letter:

Chapel of the Incarnate Word
ATTN: Wedding Coordinator
4503 Broadway
San Antonio, Texas 78209

Email: iwchapelweddings@gmail.com

Please feel free to email the Wedding Coordinator at any time with any questions.
Thank you!